

**BOARD OF SELECTMEN
MEETING MINUTES – APRIL 11, 2011**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Fran Bakstran
William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – MARCH 28, 2011 REGULAR MEETING

Selectman Amberson moved the Board vote to approve the meeting minutes of the March 28, 2011 regular meeting as submitted, Selectman Rutan seconded the motion; all members voted in favor.

APPROVAL OF MINUTES – APRIL 7, 2011 SPECIAL MEETING

Selectman Amberson moved the Board vote to approve the meeting minutes of the April 7, 2011 special meeting as submitted, Selectman Pantazis seconded the motion; all members voted in favor.

**7:05 p.m. - VIRGINIA SIMMS GEORGE, COMMUNITY AFFAIRS
COMMITTEE & BARBARA VOLKLE , WOMAN'S CLUB**

- Presentation on the Annual Town Clean-up Day - May 7, 2011.
- Request to rename the Town Clean-up Day as "*Louise Houle Annual Clean-up Day*" in special recognition of her efforts in starting the program 26 years ago and continuing to chair it until her passing in December, 2010.

Presentation on the Annual Town Clean-up Day – May 7, 2011

Virginia Simms George and Barbara Volkle were present to announce that the 26th Annual Town Clean-up Day will be held on Saturday, May 7th from 8 a.m. – 12 Noon at the Melican Middle School. Volunteers are invited to attend a free cookout at Ellsworth-McAfee Park after the clean-up.

Request to rename the Town Clean-up Day as “Louise Houle Annual Clean-up Day”

On behalf of the Community Affairs Committee and the Northborough Woman's Club, Virginia Simms George and Barbara Volkle requested the Board's support in their recent decision to rename the Annual Town Clean-up program, “Louise Houle Annual Clean-up Day”. Their intent is to recognize the dedication of the late Louise Houle to the Town of Northborough through her many community endeavors, especially her efforts in starting Northborough's Annual Town Clean-up Drive, now in its 26th year. Ms. Houle continued to chair the annual event until her passing in December 2010. A proclamation honoring Louise Houle was read in its entirety and presented to her family by Selectman Bakstran.

7:20 p.m. - PUBLIC HEARING

To consider a complaint concerning the vicious disposition of dogs owned by Brant Viner and Margaret Harling of 85 West Street.

Chairman Rand opened the public hearing to consider a complaint filed by Thomas & Mary Sullivan concerning the vicious disposition of dogs owned by Brant Viner & Margaret Harling of 85 West Street.

Dog Officer Claudia McGuire, Thomas Sullivan, Brant Viner, Margaret Harley, Attorney David McCay, and all other potential witnesses and/or audience members who expected to submit testimony for either the plaintiff and/or the defense were officially sworn in by Town Clerk Andrew Dowd.

Dog Officer Claudia McGuire summarized the events leading up to an incident on February 15, 2011, in which dogs (Phineas, Phoebe and Boudicca) owned by Brant Viner and Margaret Harling of 85 West Street allegedly broke free from their fenced yard and attacked a Shephard/Chow mixed breed dog. The dog was being walked on a leash by his owner Thomas Sullivan when he was allegedly attacked in front of the Viner/Harling property at 85 West Street.

Town Administrator John Coderre presented into evidence Town Exhibit #1, which contained the following documents, all of which were included in the Board's meeting packets for their review prior to tonight's public hearing:

1. March 31, 2011 - Notice of Hearing sent to Brant Viner and Margaret Harling, Mary and Thomas Sullivan, Attorney Stephen Madaus, Joseph Bedard, Debra Baldelli and Steven Pellegrino, including a copy of M.G.L. Chapter 140 Section 157.
2. March 14, 2011 - Dog Officer Witness Interview notes for incident that occurred on February 15, 2011.
3. February 22, 2011 - Chronology of complaints and actions taken by Dog Officer Claudia McGuire.
4. February 22, 2011 - Letter from Dog Officer to Board of Selectmen requesting dog hearing on behalf of Thomas Sullivan.
5. February 17, 2011 - Citation letter from Dog Officer to Brant Viner and Margaret Harling regarding February 15, 2011 incident. (Note typo in letter indicates wrong date of 2/15/07). Letter attachments:
 - 5a. Police Report dated 2/15/11
 - 5b. Meeting Minutes of 5/21/07 & Selectmen's Order dated 5/29/07
 - 5c. MGL Chapter 140, Section 155 (Liability for damages)
 - 5d. MGL Chapter 140, Section 157 (Selectmen's hearing)
 - 5e. MGL Chapter 140, Section 158 (Killing of vicious dogs)
 - 5f. MGL Chapter 140, Section 159 (Treble damages after notice)
 - 5g. Northborough leash law
6. February 16, 2011 - Dog Officer's photographs taken at the Viner/Harling property fence located at 85 West Street.

PUBLIC HEARING CONT. . .Town Exhibit #1 Cont. . .

7. February 15, 2011 – Pictures of Thomas Sullivan’s dog's injuries and \$432.28 veterinarian bill for treatment of dog.
8. February 15, 2011 – Quarantine orders issued by Northborough Animal Inspector Les Boardman.

Town Administrator John Coderre presented into evidence Town Exhibit #2, which contained the following documents, all of which were included in the Board’s meeting packets for their review prior to tonight’s public hearing:

1. Letters received expressing support of the Viner/Harling dogs:

<u>NAME</u>	<u>ADDRESS</u>	<u>DATE REC'D</u>
Ann Pantazis	260 West Street, Northborough	April 4 th
Richard/Carlene McKinstry	340 Howard Street, Northborough	April 4 th
Gail Scully	15 Beechmont Street, Worcester	April 4 th
Lynette Wallace	8 Wheeler Lane, Northborough	April 4 th
Agnes Sagerian	22 Washington Road, Northborough	April 4 th
Henry D'Onofrio	Manchester, New Jersey	April 5 th
Sonia/Jason Chimienti	Upton, MA	April 5 th
Joe/Elise Dickinson (Clipper Barn)	104 Main Street, Northborough	April 5 th
Anna Connors	Shrewsbury, MA	April 5 th
Jackie/Scott Wellman	67 Coolidge Circle	April 6 th
Peter Rice, MD	UMass Medical School	April 6 th
Jack/Maria Nechay	2 Cold Harbor Drive	April 6 th
Victoria Connors	Shrewsbury, MA	April 6 th
Stanley/Theresa/Ellen Elbe	No Return Address	April 6 th
Nicola Bulled/Sanjay Ram	Worcester, MA	April 6 th
Debbie Sullivan	Shrewsbury, MA	April 6 th
Stuart Levitz, MD	UMass Medical School	April 6 th
Philip Johnson	62 Green Street, Northborough	April 7 th
Carolyn Spodick	17 Franklin Circle, Northborough	April 7 th

2. An April 4, 2011 memo addressed to the Dog Officer from Thomas & Mary Sullivan was also received on April 7th, which contained the following attachments:
 - Email exchange dated March 5, 2011 between Tom & Mary Sullivan and Don Morrison indicating that Mr. Morrison's dog Lobo had been attacked twice by large male Airedale - date unknown. Incident was not reported to the Town.
 - Email exchange dated March 4, 2011 between Tom & Mary Sullivan and Dan Derby indicating that Mr. Derby's yellow lab was bit by one of the three Airedales - date unknown. Incident was not reported to the Town.
 - Email exchange dated March 4, 2011 between Mary Sullivan and Chuck & Jan Brown indicating that their beagle was attacked by one of the Airedales in May 2007. Incident was not reported to the Town.

PUBLIC HEARING CONT. . .

Mr. Coderre presented into evidence Town Exhibit #3, which contained the following documents, all of which were received after the Board's meeting packets were distributed:

1. Additional letters expressing support of the Viner/Harling dogs:

<u>NAME</u>	<u>ADDRESS</u>	<u>DATE REC'D</u>
Orla Mahony	Tufts University	April 8 th
Michael Casaceli	55 West Street, Northborough	April 11 th
Liz Marcoux	Garden Keep	April 11 th

2. A fax received on April 11, 2011 from Attorney David McCay with attached letter from Carolina Ionete, MD, PhD, UMass Department of Neurology.

Mr. Coderre presented into evidence Town Exhibit #4, a faxed report from the VCA Westboro Animal Hospital notifying the Town of another incident that occurred on April 7, 2011, in which Phineas allegedly bit another dog. This report was received after the Board's meeting packets were distributed.

Complainant Thomas Sullivan of 232 Crawford Street made a lengthy presentation on his past and present history with the dogs, including a chronology of events leading up to the incident on February 15, 2011, at which time he and his dog were attacked by Airedales owned by Brant Viner and Margaret Harling of 85 West Street. He requested that the dogs, particularly Phineas, be euthanized based on at least six attacks that allegedly occurred to various neighborhood dogs.

Mr. Sullivan presented into evidence:

1. Sullivan Exhibit #S1 – Medical Notes from Dr. Walsh regarding Thomas Sullivan's February 18, 2011 office visit for a dog bite on his right forearm.
2. Sullivan Exhibit #S2 –

Emails below (already included in Town Exhibit #2):

- Email exchange dated March 5, 2011 between Tom & Mary Sullivan and Don Morrison indicating that Mr. Morrison's dog Lobo had been attacked twice by large male Airedale - date unknown. Incident was not reported to the Town.
- Email exchange dated March 4, 2011 between Tom & Mary Sullivan and Dan Derby indicating that Mr. Derby's yellow lab was bit by one of the three Airedales - date unknown. Incident was not reported to the Town.
- Email exchange dated March 4, 2011 between Mary Sullivan and Chuck & Jan Brown indicating that their beagle was attacked by one of the Airedales in May 2007. Incident was not reported to the Town.

PUBLIC HEARING CONT. . .

2. Sullivan Exhibit #S2 Cont. . .

Emails below (not included in Town Exhibit #2):

- Email exchange dated March 7, 2011 between Mary Sullivan and Jean Lin indicating Ms. Lin's wish to advocate that Mr. Viner and Ms. Harling must be held accountable.
- Email exchange dated March 8, 2011 between Mary Sullivan and Jason Lin indicating that Sandy Lin's dog was attacked twice by the Viner/Harling dogs in 2007. Also attached were pictures of the dog's wounds.

3. Sullivan Exhibit S3 through S22 – Photographs of the Viner/Harling property at 85 West Street.

Steven Pellegrino of Shrewsbury, MA, was officially sworn in by the Town Clerk. Mr. Pellegrino testified that he was a witness to the attack on February 15, 2011 and explained the incident as he witnessed it.

Debra Baldelli of Hudson, MA, another witness to the attack, was not able to be present this evening. Her report of the incident was summarized by the Dog Officer after a telephone interview and is included in Town Exhibit #1, Attachment #2.

Attorney David McCay was present along with his clients Brant Viner and Margaret Harling. Attorney McCay noted that many members in the audience were present in support of his clients and their dogs. He indicated that until the incident on February 15, 2011, there have not been any issues since 2007. The dogs have been contained inside the fenced property in conjunction with the Board's order of May 21, 2007, up until the heavy snow fall experienced this past winter. Attorney McCay informed the Board that his clients understand the seriousness of the situation and are fully committed to doing whatever it takes to make sure that the dogs are properly contained.

Attorney McCay presented into evidence Viner Exhibit #1 – 8x10 photographs of the dogs in their natural setting.

Attorney McCay spoke about Ms. Harling and her battle with MS, adding that the companionship and support that she receives from her dogs is extremely important to her well-being, as evidenced in a letter from her treating neurologist Carolina Ionete, MD, PhD. A copy of this letter was included in Town Exhibit #3.

Attorney McCay informed the Board that his clients are agreeable to the Dog Officer's recommendation for containment of the dogs as outlined in her April 8, 2011 Memo.

Margaret Harling apologized to Mr. Sullivan and thanked everyone who wrote letters in support of her dogs. She informed the Board that Phineas is always by her side and is her constant companion, adding that she would not be able to manage without her dogs.

PUBLIC HEARING CONT. . .

Brant Viner stated that Phineas can be a problem. He indicated that the pasture fence kept the dogs properly contained until the recent incident on February 15, 2011. He stated that this particular incident was the result of him letting the dogs out into the fenced area, knowing that the fence was compromised due to the heavy snow and plowing operations. Mr. Viner did not dispute that the attacks occurred and admitted to paying for the vet expenses for this case and another case from several years ago. He added that the attacks on other dogs by Phineas had resulted in superficial injuries to the other animals, only requiring a stitch or two. Mr. Viner characterized Phineas as being loving and generally tolerant of puppies and other dogs.

Testimony was heard from two veterinarians as to the gentle nature of the dogs during their hands-on experiences with Phineas, Phoebe and Boudicca. Both veterinarians stated that the best strategy to prevent another incident would be to create a barrier that would limit their exposure to other dogs.

Each of the following audience members provided testimony to the Board in which they characterized the behavior of the Viner/Harling dogs as non-aggressive, based on their personal interactions with the dogs: Robert Giles, Jackie Wellman, Ann Connors, Dick Jones, Scott Wellman, Phil Johnson and David Mailly.

Testimony from Attorney McCay, Brant Viner, Margaret Harling and audience members who spoke on their behalf ended at 9:05 p.m.

The Board heard from the following audience members, who provided testimony on behalf of Mr. Sullivan.

Fran Delage of 238 Crawford Street stated that his dog was viciously attacked by one of the Viner/Harling dogs several years ago. At the time, Mr. Viner admitted that the attack had occurred and he agreed to pay the veterinarian expenses.

Marjorie Markson of 65 West Street stated that her dog was attacked by Phineas on April 7, 2011, and received several stitches as a result.

Don Morrison stated that his dog was attacked twice by Phineas. Because his dog is 125 lbs and was able to defend himself, the incidents were not reported to the Town.

Chuck Brown stated that his wife was walking their beagle when it was attacked by Phineas in May 2007. The incident was not reported to the Town.

Dan Derby stated that his dog was attacked several years ago by one of the Airedales. He regrets not reporting the incident to the Town, adding that to this day, he and wife will not walk by the Viner/Harling House.

PUBLIC HEARING CONT. . .

In addition to the above testimony, the following audience members spoke on behalf of Mr. Sullivan as to the aggressive nature of the dogs: Rick Crawford, Tamara Pratt, and Howard Witkes. Laurie Klein claimed to have seen the dogs out in the road unattended at least four times during the winter months.

Dog Officer Claudia McGuire presented to the Board her recommendation for containment of the dogs. Maps of the property were on display during the presentation. Ms. McGuire's initial recommendation dated April 8, 2011 outlined a minimum approach for containment of the dogs. An additional recommendation dated April 11, 2011 offered a more restrictive approach for containment of the dogs. The memos dated April 8, 2011 and April 11, 2011, along with attached maps, were presented as Town Exhibit #5.

Although members of the Board generally agreed that they were against euthanizing the dogs, they did stress the seriousness of the situation, adding that this was the second public hearing before the Board involving dogs owned by Brant Viner and Margaret Harling.

Selectman Bakstran stated that the information presented this evening, along with the chronology of complaints, underscores the seriousness of the situation.

Selectman Pantazis suggested that the new fence be far enough off of the street so that the dogs are not scaring people by barking and harassing them as they walk by.

Selectman Rutan expressed her frustration with the fact that a second public hearing had to be held this evening against the same dog. She added that she does not sense what she thinks should be a proper amount of remorse. She stated that she is extremely concerned with the possibility of more severe consequences in the event that a child walks by this property while walking a dog. She suggested that the fence go all the way around the house, be at least 8 feet tall and be inspected twice per year. She sternly warned Mr. Viner and Ms. Harling that if they do not take responsibility for containing these dogs, and if this matter ever comes back before the Board again, she will vote differently.

Selectman Amberson stated that the fact of the matter is that Phineas is territorial and does not like other dogs near his property. He added that because this is Strike #2, it is imperative that a permanent solution be agreed upon this evening. He suggested that a substantial fence be erected at the back of the property line in order to curb some of Phineas' territorial instincts.

Chairman Rand stated that she is in favor of the proposal that would keep the dogs away from the street and stressed the importance of the prompt reporting of any future violations to the Dog Officer.

Following some further clarification on the Dog Officer's recommendations, Mr. Viner stated that he will plan to maintain the existing fence in addition to any new recommendations that will be voted on this evening.

PUBLIC HEARING CONT. . .

Attorney McCay emphasized that Mr. Viner and Ms. Harling are taking this matter seriously. He assured the Board that his clients will take the necessary action in order to prevent their ever having to come before the Board for a similar matter again. He also thanked the Board for taking a balanced approach that will benefit all parties involved.

As there were no requests for additional comments, Selectman Amberson moved the Board vote to close the public hearing; Selectman Pantazis seconded the motion; all members voted in favor.

Selectman Amberson moved the Board vote to find that the violations included in the Dog Officer's February 17, 2011 letter to Brant Viner and Margaret Harling are true based on the testimony heard this evening from all involved parties; Selectman Rutan seconded the motion; all members voted in favor.

Selectman Bakstran moved the Board vote to require that Brant Viner and Margaret Harling of 85 West Street take the following actions to mitigate the nuisance caused by their Airedale Terriers, "Phineas", "Phoebe" and "Boudicca" and any other dog owned by Brant Viner and Margaret Harling as recommended by the Dog Officer; **and further clarified at the April 25, 2011 Selectmen's Meeting:**

1. Require the installation and maintenance of an 8' high chain link fence, with the portion facing West Street being an 8' high, solid privacy fence and/or chain link fence with privacy strips to contain the three Airedale Terriers, "Phineas", "Phoebe" and "Boudicca", and any other dog owned by Brant Viner and Margaret Harling of 85 West Street.
2. Require that said fencing radiate from the house, with a minimum set back from West Street of at least 125 feet, extending off of the northeast side entry no more than 100 feet; extending off of the opposite side (off the southeast rear corner of the house) no more than 100 feet; and extending from the back of the house eastward no more than 200 feet and said fencing may extend approximately 200 feet to the front of the house to enclose an area that contains the "Y" portion of the paved drive, provided that the 125 foot set back from West Street is maintained.
3. The dogs should be under the supervision of an adult that can control said dogs when they are in the fenced area.
4. The current fence must be maintained and functional at all times.
5. "Phineas" is to be muzzled any time he is outside of the house, including when he is in the fenced area described above, by a muzzle that is recommended and approved by the Dog Officer.

PUBLIC HEARING CONT. . .

6. If any of the dogs are removed from this fenced area, including if they are removed to other areas on the Viner property, they must be muzzled and leashed at all times and under the control of a capable adult.
7. Until the permanent fence is installed, the dogs must be contained and/or controlled by a leash and a capable adult.
8. The fence must be inspected semi-annually from the point of installation. A letter certifying the semi-annual inspection will be submitted by the property owners to the Dog Officer and the Board of Selectmen.”

Selectman Pantazis seconded the motion; all members voted in favor.

10:15 p.m. - FRED LITCHFIELD, TOWN ENGINEER

Approval/Execution of Takings and Easements related to the Downtown Traffic Improvement Project.

Town Engineer Fred Litchfield informed the Board that the three Land Damage Agreements from the Massachusetts Department of Transportation require the Board's endorsement in order to allow for some minor widening to take place along West Main Street as part of the Downtown Traffic Improvement Project.

Selectman Amberson moved the Board vote to authorize Chairman Rand to sign the Land Damage Agreements with the Massachusetts Department of Transportation for the downtown traffic improvement project as submitted by Town Engineer Fred Litchfield; Selectman Rutan seconded the motion; all members voted in favor.

REPORTSFran Bakstran

- Noted that the Interview Committee met with an applicant for the Historical Commission prior to tonight's meeting. See below for appointment.
- Announced that National Library Week is April 10-16, 2011.
- Congratulated Holly Bisset for being chosen as their year's recipient of the MetroWest Prayer Breakfast Award. As part of the award, Holly will receive a full scholarship to Framingham State University.
- In response to a resident's request that Town Meeting be televised live, she noted her support of the idea.

William Pantazis

- Encouraged residents to attend the April 25th Annual Town Meeting.
- Thanked Selectman Bakstran for her service to the Town during her tenure as a member of the Board of Selectmen.

Leslie Rutan, Clerk

- Thanked Selectman Bakstran for her service to the Town during her tenure as a member of the Board of Selectmen.
- Congratulated Matthew Pfannenstiel for attaining the rank of Eagle Scout with Troop 101.
- Congratulated the Northborough Education Foundation for raising approximately \$4,000 during the annual Quiz Night event.
- Congratulated those music students from the High School Band and Chorus who competed in the "Spirit of America" Festival in Washington DC. They brought home Grand Champion Instrumental and Grand Champion Choral, as well as 4 Gold and 2 Silver Awards for outstanding performance.
- She noted that she does not support Town Meeting being televised live due to her fear that it would deter some residents from showing up.

Jeff Amberson, Vice Chairman

- Attended a recent fundraising event for Jean Perry. Thanked the Lion's Club for their help in sponsoring the event and thanked all who attended.
- Attended Trivia Night at the Senior Center sponsored by the Class of 2014.
- Participated in Community Reading Day and said hello to everyone in his class.

Dawn Rand, Chairman

- Reminded residents that the Town Election is on Monday, May 9th.

John Coderre, Town Administrator

- Announced that the Annual Town Meeting Warrant, as well as the proposed Budget and Capital Improvement Plan for Fiscal Years 2011-2012 are now available on the Town Website.

APPOINTMENT TO THE HISTORICAL COMMISSION

Selectman Bakstran moved the Board vote to appoint Debra Comeau to the Historical Commission for a three-year term; Selectman Amberson seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

DISCUSSION OF TOWN ADMINISTRATOR'S EVALUATION

Chairman Rand stated that the Town Administrator's evaluation will be postponed until the Board's next regularly scheduled meeting.

APPROVAL OF REACH THE BEACH RELAY RACE EVENT - MAY 20, 2011

Chief Leahy provided information on the Reach the Beach Relay Race that is scheduled to take place on May 20, 2011. It is expected that approximately 300 runners will travel through Northborough between 3:30 pm and 10:00 pm. A traffic plan has been agreed upon between the applicant and the Police and Fire Departments.

APPROVAL OF REACH THE BEACH RELAY RACE EVENT CONT . . .

Selectman Amberson moved the Board vote to approve a request by Paul Dionne that the New Balance Reach the Beach Relay Race run through the Town of Northborough on May 20, 2011 with the condition that the applicant shall be responsible for the strict adherence to the agreed-upon traffic plan with the Northborough Police and Fire Departments, as well as any and all related expenses; Selectman Rutan seconded the motion; all members voted in favor.

APPROVAL OF NORTHBOROUGH GARDEN CLUB'S ANNUAL PLANT SALE

Selectman Bakstran moved the Board vote to approve the request of the Northborough Garden Club to hold its Annual Plant Sale on May 14, 2011 from 8 a.m. to 12 Noon at the corner of Main and Blake Streets; Selectman Bakstran seconded the motion; all members voted in favor.

REAPPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS

Selectman Rutan moved the Board vote to reappoint those individuals who appear on the "2011 Reappointment List" to the corresponding Boards, Committees and Commissions; Selectman Amberson seconded the motion; all members voted in favor.

ASSIGNMENT OF TOWN MEETING WARRANT ARTICLES

Selectman Amberson moved the Board vote to recommend Articles 4, 5 & 6 at Town Meeting; Selectman Pantazis seconded the motion; all members voted in favor.

Members of the Board agreed on which Warrant Articles each of them would present at the Annual Town Meeting.

EXECUTION OF CEMETERY DEEDS A862, A863 & A864

Selectman Rutan moved the Board vote to execute Cemetery Deeds A862, A863 & A864; Selectman Amberson seconded the motion; all members voted in favor.

OTHER BUSINESS

Selectman Bakstran took a few moments to reflect on the past six years as a member of the Board of Selectmen. She extended thanks to her fellow Board members, Mr. Coderre, Diane Wackell, the Police and Fire Chiefs and to all of the residents.

ADJOURNMENT

Selectman Bakstran moved the Board vote to adjourn; Selectman Pantazis seconded the motion; all members voted in favor.

Meeting adjourned at 10:45 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. April 11, 2011 Meeting Agenda.
2. March 28, 2011 Meeting Minutes.
3. April 7, 2011 Meeting Minutes.
4. Information packet - Annual Town Clean-Up Day.
5. Information packet - Dog Hearing, including:
 - a. Town Exhibits #1 through #5
 - b. Sullivan Exhibits #S1 through #S22.
 - c. Viner Exhibit #1.
6. Information packet - Takings & Easements related to the Downtown Traffic Improvement Project.
7. Information packet - Reach the Beach Relay Race.
8. Information packet - Garden Club's Annual Plant Sale.
9. Information packet - Reappointments to Boards, Committees & Commissions.
10. Information packet - Assignment of Town Meeting Warrant Articles
11. Cemetery Deeds A862, A863 & A864.